

ARE YOU RESPONSIBLE FOR DEALING WITH A DECEASED PERSON'S ESTATE?

Have you been appointed as an Executor in their Will?

If they didn't leave a Will, are you the closest family?



GRANT APPLICATION ONLY

Our **Grant Application Only** service is designed for executors and administrators who:

- have the time to deal with administering the estate themselves
- are fully familiar with the probate process

and where perhaps the estate

- has a limited number of assets; or
- is low in value

This option may be best for you if you consider that once you have your Grant of Probate, you will be able to deal with all other matters by yourself and will not require the further assistance of a Solicitor.

We will :

- ✓ *give you general guidance on the process of estate administration.*
- ✓ *prepare the application papers:*
 - *the relevant HMRC inheritance tax return.*
 - *the oath for the executors/administrators to swear.*
 - *any other necessary Court documentation*
- ✓ *arrange for you to swear the papers locally, not at the Court*
- ✓ *lodge the application papers with the Court*
- ✓ *deal with any queries the Probate Registry has.*
- ✓ *provide official copies of the grant to you.*

All you need to do is provide us with the relevant information about the estate which we will help you with. Once the grant is issued, you then administer the estate. If you need any further advice or assistance at that point, we will always be there to help you.

Will I have to complete any formal paperwork myself?	No. We handle all form filling, correspondence and official dealings with the Probate Court and HM Revenue and Customs.
Will I have to attend Court?	No. You do not have to attend any appointments at the Probate Court if we obtain the Grant of Probate for you.
Is it going to be expensive?	We are completely transparent and up-front about our costs. We will discuss these with you at the outset and you can be confident that there will never be any 'hidden extras'. We treat all our clients fairly and do not base our costs on the value of the estate.
How long does it take?	This largely depends on how quickly you can provide us with certain information about the estate. We are usually able to hand over the Grant of Probate to you within four to six weeks of you providing us with the information we will need.
What happens then?	You show the Grant of Probate to all those who need to see it. You are free to deal with the estate by yourself without any further legal expenses, although we are always on hand to assist and advise if you need us.
Why Pickering & Butters?	Our clients return to us time and time again because of our consistently high quality service. Our experienced and qualified team will deal with you professionally, promptly and sympathetically. You will be able to spend more time with your family knowing, with full confidence, that your matter is in the most capable of hands.
What do I do now?	Please call to speak to any of our team about how we can help.



19 Greengate Street Stafford ST16 2LU
 Market Square Rugeley WS15 2BN

01785 603060
 01889 803080

www.pb4law.com
